

Groton Lottery Application

GENERAL INFORMATION

Legal Name of Applicant _____
 Home Telephone _____ Work Telephone _____
 Address _____
 City/Town _____ State _____ Zip _____
 Email Address, if applicable _____

Legal Name of Co-Applicant _____
 Home Telephone _____ Work Telephone _____
 Address _____
 City/Town _____ State _____ Zip _____
 Email Address, if applicable _____

HOUSEHOLD INFORMATION

Please list ALL of the household members, regardless of age, who will occupy the home if selected, including the applicant and co-applicant.

Legal Name	Date of Birth	Gender	Social Security #	Relationship To Applicant

Please put an "X" in the appropriate race category for each household member.

	Head of Household	Co-Applicant	Dependant(s)
Native Am. or Alaskan Native			
Asian or Pacific Islander			
Black			
Cape Verdean			
Latino			
White/Non-Minority			
Other (please describe)			

LOCAL PREFERENCE

Please answer whether any of the following criteria describe a member of your household:

- Current Groton resident.
- Parent or child of a current Groton resident.
- Current employee of the Town of Groton or employed by the school district serving Groton.

To be considered for the Local Preference category, one of the above boxes must be checked. Please provide a copy of license, tax bill, utility bill, census listing, birth certificate, pay stub, etc.

EMPLOYMENT STATUS

Applicant's Name _____
Occupation _____
Name of Current Employer _____
Work Address _____
Work Telephone _____
Name and Title of Supervisor _____
Total Gross Annual Income _____
Email Address, if applicable _____

Co-Applicant's Name _____
Occupation _____
Name of Current Employer _____
Work Address _____
Work Telephone _____
Name and Title of Supervisor _____
Total Gross Annual Income _____
Email Address, if applicable _____

If any other household members over the age of 18 are employed, please attach a separate sheet with their employment information.

INCOME INFORMATION

Please complete the following information for all persons receiving income in the household at the time of application. Household income includes gross wages, retirement income (if drawing on it for income), business income, veteran's benefits, alimony/child support, unemployment compensation, social security, pension/disability income, supplemental second income and dividend income.

INCOME INFORMATION (continued)

In addition to completing the following, please attach all income documentation including:

- Five most recent pay stubs
- Social security documentation
- Pension documentation
- Entire Tax Returns and W-2's for the last 3 years

	Applicant	Co-Applicant	Other/Dependants
Salary			
Interest & Dividends			
Veterans Benefits			
Alimony/Child Support			
Other Income			
Other Income			
TOTAL INCOME			

If any other person(s) in the household are receiving income, please attach a separate sheet with their income information.

HOUSEHOLD ASSET INFORMATION

Please complete the following asset information for all household members. Assets include liquid assets, such as cash in checking or savings accounts, stocks, bonds and other forms of capital investments, excluding equity accounts in homeownership programs or state assisted public housing escrow accounts. Please note that applicants may be required to submit additional documentation at a later date.

In addition to completing the following, **please attach all asset documentation such as bank statements, brokerage statements, etc.**

Name _____
Bank Name _____
Bank Address _____
Savings Balance _____
Checking Balance _____
Other Balance (if applicable) _____

Name _____
Bank Name _____
Bank Address _____
Savings Balance _____
Checking Balance _____
Other Balance (if applicable) _____

HOUSEHOLD ASSET INFORMATION (continued)

Securities/Value _____

Vehicle(s) Model/Make/Year/Value _____

Retirement Account(s)/Value _____

Do you own Real Estate? YES NO

Real Estate Value _____

Value of Other Assets _____

FIRST –TIME HOMEBUYERS

Has any member of the household owned a home or owned an interest in a home at any time in the last three years? YES NO

If YES, Please explain _____

APPLICATION CHECKLIST

Your application is not considered complete without the following documents. Incomplete or ineligible applications will not be entered into the lottery.

- Completed and signed application
- All income documentation including five (5) most recent pay stubs, most recent tax return filed and W-2's, and any additional income documentation such as support, alimony, unemployment, workers' compensation, Social Security, disability, annuities, trusts, etc.
- All asset information including copies of the most recent checking and savings account bank statements, evidence of the value of CD's, brokerage statements, etc.
- A pre-qualification /pre-approval letter from a bank or mortgage company indicating your household qualifies for a mortgage to purchase a condominium at Groton.
- Evidence of funds available for down payment and/or closing costs. Source can be cash in bank accounts or a gift, but must be documented.

APPLICANT (S) CERTIFICATION

- I/We certify that our household size is ____ person(s).
- I/We certify that our annual household income is \$ _____. Income from all family members has been included.
- I/We certify that our total liquid assets do not exceed the asset limit, as defined in the application.
- I/We certify that we qualify as a first-time homebuyer, as defined in the application.

- I/We understand that if we do not obtain a mortgage commitment and sign a purchase and sale agreement within twenty-one days after the lottery the unit will be offered to the next eligible applicant on the waiting list.

APPLICANT (S) CERTIFICATION (continued)

I/We certify that the information contained in this application is true and accurate to the best of my/our knowledge and belief under full penalty of perjury. I/We understand that perjury will result in disqualification from further consideration.

I/We understand that if I/we are selected for Groton Residential Gardens condominiums does not guarantee that I/We will be able to purchase a home. I understand that all application data will be verified and my qualifications will be reviewed in detail.

I/We understand that is my/our obligation to secure the necessary mortgage for the purchase of the condominium and all expenses, including closing costs and down payments, are my/our responsibility.

I/We further authorize Groton Residential Gardens, LLC to verify any and all income and asset and other information, to verify any and all household, residence location and workplace information and directs any employer, landlord or financial institution to release any information to Groton Residential Gardens, LLC and consequently CHAPA, Inc. for the purpose of determining income eligibility for the Groton Residential Gardens.

I/We have completed an application and have reviewed and understand the process that will be used to distribute the available affordable homes at Groton Residential Gardens. The applicant agrees to provide additional information on request to verify the accuracy of all statements in this application. No application will be considered complete unless signed and dated by the Applicant/Co-Applicant.

Applicant Signature Date

Co-Applicant Signature Date

All applications must be submitted to Century 21 Nashoba Associates, 495 Main Street, Suite E, Groton, MA 01450.